



SUPPLIERS ACCESS TO SHARE FILE



To: AEI, LLC. and/or HM Dunn Company Supplier

Subject: Supplier Access to Share File

AEI and/or HM Dunn have installed Share File as a method to flow down the latest revision of Customer specifications and engineering to our Suppliers. For Suppliers to have access to their Supplier Share File folder and/or Customer specific specification folders within Share File, the Supplier must complete this document for each employee that needs access. AEI and HM Dunn have established this document in compliance with ITAR Requirements.

In adherence to the requirements of AS9100 and ITAR, AEI and/or HM Dunn shall maintain records of Supplier access to the Share File.

By signing this letter the Supplier agrees to not share the information in the folder with Non-U.S. Persons (Note: A U.S. Person is defined as a U.S. Citizen or Permanent Resident Alien, i.e., Green-Card holder).

This certification is effective as of _____, 2____, by and between _____ (“Recipient”), and Apex Engineering International and/or HM Dunn Company.

This certification is made in order to certify that Recipient is a USA Citizen or Permanent Legal Resident (green-card holder).

This certification shall be governed by and construed in accordance with the laws of the State of Kansas, State of Missouri, and State of Texas.

I, _____, am an employee of _____ certify that I am a USA Citizens or Permanent Legal Resident (green-card holder), and all confidential information provided to Recipient by AEI and/or HM Dunn shall be only viewed by USA Citizens or Permanent Legal Resident (green-card holder).

Please complete the following so AEI and/or HM Dunn may grant you access to Share File. Upon receipt of this completed document, you shall receive an email with your unique user name and password.

Full Name: _____
Signature: _____
Address: _____
Phone: _____
Email: _____

Email this completed document to ITAR@hmdunn.com .